



GUIDELINES FOR CDUCC ORGANISED CAR RUNS

With the continual changing of Department of Transport and Main Roads (**DOTMR**) rules applying to Special Interest Vehicles (**SIV**) registered vehicles, it has become necessary to set out guidelines, to be followed by any club member organising a car run that is to be sanctioned by the Corvette Down Under Car Club (**CDUCC**). A run that is sanctioned will allow members with SIV registration to take part in the event legally and have full insurance coverage (assuming the vehicle is insured).

If the following guidelines are not followed, there could be a negative impact on the CDUCC and the owner of the vehicle.

Sanctioned car run

For a run to be sanctioned by the CDUCC, it has to firstly meet the criteria set down by DOTMR to allow SIV registered vehicles to participate in a car run/club event. To do this the following conditions must be met:

1. The run must be open to all financial members of the club to participate.
2. The run must be advertised on the club website, or other electronic media the club may choose to utilise.
3. The run must be given a sanctioned number by the run coordinator or nominee.
4. Where possible the run must have up to seven (7) days' notice to allow review and posting on the website etc. When a lesser notice period is given SIV sanctioning cannot be guaranteed.
5. The organisation of the run must follow the CDUCC run guidelines that follow in this document.
6. A register of those attending must be kept, this register must contain the following details:
 - a. The name of each attendee
 - b. The vehicle registration number
 - c. The vehicle make i.e. corvette Y/N
 - d. A copy of the register must be sent to the Runs Coordinator immediately after the event, for safekeeping and for reference if requested by the DOTMR or insurers.

Other runs may be organised by members at any time of the month. If they are sanctioned, they must follow the CDUCC rules. Guests may attend these runs as invited by the run trip leader and approved by the Runs Coordinator. No run using the CDUCC name or club media tools can be undertaken, without fully adhering to these rules.

This being said, CDUCC fully support all opportunities that allow everyone in the club to join and enjoy their corvettes where possible.

General guidelines for organising a CDUCC sanctioned car run

- Runs should be designed with all members in mind.
- The trip leader organising the run, if they wish to be sanctioned, **must** submit a Trip Leaders Form with full details of the run to the CDUCC Run Coordinator or nominee for approval.

Guidelines

- A reconnaissance run should be completed by the trip leader at least two weeks prior to the run to:
 - Confirm the route
 - Define road condition
 - Check for toilets/amenities along the route
 - Fuel stops
 - Parking at venue
 - A meeting point for the start of the run and meeting time needs to be defined as does the departure time from the meeting point
 - Allow any member joining the designated route after departure from meeting point to contact the trip leader
 - If a meal is to be provided by a third party i.e. a hotel then the menu or establishment web page should be listed
 - If pre-ordering and payment is a requirement then this should be done at the meeting point.
- Run Briefing:
 - A run briefing will be conducted by the trip leader or nominee at the departure point
 - This briefing will outline the run, duration, and problems that may be expected along the way, and any planned stops
 - Any fees or charges will be detailed.
 - The trip leader will advise what run members are to do in the event of losing the trip leader or a break down.
 - The run members are to be advised of the CDUCC convoy rules

Guidelines for a rally, social and Impromptu Event

The DOTMR – Conditions and restrictions of a SIV including an Impromptu Event is as follows:

You and anyone driving your special interest vehicle must only use the vehicle for:

- **Participating in rallies or events, including impromptu events *organised by an incorporated vehicle club* or events sanctioned by the Australia Street Rod Federation.**
 - *a rally is a social event where a parade of special interest vehicles travel together for competition or to meet at an agreed location. Rallies and events must be listed in the incorporated club newsletter or on the incorporated club's website or social media page (or in any other manner approved by the club or Australia Street Rod Federation, such as the club calendar of events) prior to the event.*
 - *An impromptu event is an event that has been initiated by a club member, involves one or more vehicles, and must comply with the following elements:*
 - *Involves an invitation to wider club members to attend the event; and*
 - *Is either*

- *Endorsed in advance of the event by the relevant club or Australia Street Rod Federation committee; or*
- *Where it exists, complies with published club guidelines as to what is a valid event; and*
- *is listed either in the newsletter, on the website, or social media page (or in another manner approved by the club or Australia Street Rod Federation, such as the club calendar of events) prior to the event.*

Note: *Incorporated vehicle clubs should maintain a register of endorsed impromptu events. This register should contain information on the impromptu event.*

Guidelines for CDUCC members organising any impromptu event:

The following steps are require prior to an event taking place;

1. An impromptu event/run needs to be posted on the CDUCC's website. Sufficient prior notice by the proposed trip leader needs to be provided to allow other members to respond, up to seven (7) days' **notice will be considered reasonable. Any request for approval after these deadlines will be denied.**
2. An impromptu run must be an open invitation to all club members to participate and this needs to be clearly stated in the posting of **ANY** such events.
3. Those wishing to attend an impromptu event invitation – are required to have their details recorded **PRIOR to PARTICIPATING** in the event – information that a member will need to provide to the **Trip Leader** in their response to an impromptu event invitation are as follows:
 - a. State your membership number
 - b. Your vehicle registration number – highlighting if it's an SIV registration
 - c. Plus, the club members name or names of those attending the event.
4. A separate final report of all attendees must be kept by the Trip Leader/organiser of the impromptu event – full details needed as outlined above must be obtained for cross referencing purposes if asked by DOTMR or an Insurance company are as previously stated: **CDUCC membership number and car registration plus those attending.**
5. The above information must then be submitted to the club secretary within 48 house of the event being conducted.

Please understand, if you post, or are a Trip Leader for an impromptu event on the CDUCC webpage, you are also taking on the responsibility of carrying out all guidelines set out above.